

Arkholme with Cawood Parish Council
Minutes for meeting Monday 3rd October 2016
In Arkholme Village Hall

Present: Cllrs Charles Waddington, Graham Jackson-Pitt, David Howarth, Rachael Gibson and the Clerk Gillian Hodgson. No members of the public were present.

1. Apologies for absence were received from Cllr Preston and City Cllr Mace.
2. Minutes of meeting held on Monday 5th September were read and signed as a true record by Cllr Waddington.
3. **Clerk's Report (Matters arising)**
 - a) Whittington, Arkholme & Gressingham SpID (Speed Indicator Device) update. Cllrs propose that a non-standard unit may be the best option for the parish.
 - b) Section 106 contribution to a community shop, adult sized play equipment or affordable houses for sale requested in future large residential planning applications – meeting requested with Planning Office yet to be arranged.
 - c) Setting precept prior to February 2017 deadline, advice received, refer to next meeting.
 - d) Loyn Bridge, Gressingham, road closure for foreseeable future.
 - e) B6254 Robraine, (Sellet Mill corner) Whittington, proposed road closure 08:00 hours Monday 24th October to 16:00 hours on Sunday 30th October – diversion invalid.
 - f) Meeting between Stagecoach and Lancaster City Council representatives and a meeting of the Lancaster Bus Users Group resulted in no increase in service, at this time, for Whittington/Arkholme/Gressingham residents.
 - g) Village green discussions regarding ownership and maintenance ongoing.
 - h) Community resilience ongoing. Application for funding from Lancashire County Council by a community group for such things as a generator, over-ride switch, etc.
 - i) Village website details available
 - j) Lloyds bank confirmation of signatory Cllr Jackson-Pitt.
 - k) Pensions Regulator - notification letter sent, Email correspondence with AutomaticEnrolment to confirm compliance, awaiting confirmation that a pension need not be set up as wages under the threshold.
4. **PACT** Two crimes reported during July – criminal damage and arson, which may include damage to buildings and vehicles and deliberate damage by fire, on or near The Herb Gardens and the second of anti-social behaviour, which includes personal, environmental and nuisance anti-social behaviour, on or near Carus Park.

The link to local crime figures online www.police.uk Lancashire Constabulary > Kellet and Borwick. Your local neighbourhood policing team may be contacted by telephone on **101** or E-mail morecambpt@lancashire.pnn.police.uk PC 3573 Rob Barnsley Community Beat Manager. If you would like to receive local & relevant information regarding police issues you can register online at <http://www.lancashire.police.uk/intheknow>

5. Finance

- a) External audit completed by BDO LLP, Southampton, no major issues, they note not to include Clerk's expenses in staff costs in future Annual Returns. No reply required and no

cost incurred. Annual Return and notice of conclusion of audit to be put on notice board for at least 14 days. Satisfaction survey and selection of date range for next year's audit to be completed.

b) Internal audit to be completed.

6.Planning

a) 16/00767/FUL Proposed engineering works to make improvements to the river bank by R.G.Parkins and Partners Ltd **Application withdrawn** and 16/00928/CCC Importation of waste concrete to be used for stabilisation of the river bank for Mr A.Wallbank, Low Broomfield, Kirkby Lonsdale Road, Arkholme, LA6 1AZ **No objections received.**

b) 16/00995/FUL Erection of an agricultural building over existing manure store for Mr R.Cornall, Lane House Farm, Kirkby Lonsdale Road, Arkholme **Awaiting decision.**

c) 16/0092/TCA Reduction of yew tree for Miss Hume Hargreave, Cawood House, Main Street, Arkholme **Application permitted.**

Planning applications available for public viewing at <http://planapps.lancaster.gov.uk/publicaccess/>

7. LALC

a) Future meeting dates: 5th December (Cllr Howarth to apologise-clashes with PC meeting), 30th January, 27th March - venues to be confirmed.

b) Meeting held on 26th September at Hornby Institute – apologies sent from Cllr Howarth.

c) **NALC** Community Led Housing Survey completed at the meeting.

8.Lancaster City Council Parish Council's minutes and Councillor's details available at <https://committeeadmin.lancaster.gov.uk/mgParishCouncilDetails.aspx?ID=395&LS=3>

9.Lancashire County Council Become a County Councillor - Information evening 25th October 5.30pm County Hall, Preston

10.Hopewell Cup competition – photographic competition “Arkholme with Cawood 2016” Hard copies (no larger than A4) submitted to the Clerk or at the next PC meeting. 3 categories – Primary age, Secondary age, Adults – winner of each category receives £15 national book voucher, Overall winner, from the parish, to receive The Hopewell Cup. Flyers & posters to be produced. Request Hilary Jagger (last year's winner) to be judge.

11.Litter picking during Autumn by Cllrs at the west side of the village.

12.Festive lighting proposals – 25' Christmas tree to be erected on village green; lights supplied by Gordon Higton; Switch on and Carol singing service event to be confirmed; Flyers & poster to be produced.

13.Business introduced by Cllrs

a) Neighbourhood Plan from Wennington Parish Council for consultation.

b) 16/0121/TCO Crown reduction to x1 conifer tree for Mr Trevor Manton, Brunt Hill, Main Street, Arkholme, LA6 1AT **Awaiting decision. Cllrs comments noted.**

c) 16/01185/CU Change of use of agricultural land to domestic garden for Mr&Mrs Martin & Susan Ellam, Goss Park, Main Street, Arkholme, LA6 1AU **Awaiting decision. Cllrs comments noted.**

d) Risk Assessment audit completed by Cllr Jackson-Pitt.

001 wooden bench by telephone: requires attention

002 wooden bench by noticeboard: requires attention

003 wooden bench on Main Street: requires attention

004 Noticeboard: requires attention

005 N/A

006 Village Pounds: in good order

007: N/A

008 Feeder Pillar: in good order

009 Bus shelter: in good order

Wooden flower tubs need attention

Cllrs propose a volunteer working party of Cllrs and Parishioners to maintain and repair Parish Council street furniture.

Date of next meeting **Monday 7th November 2016 at 7.30pm** in Arkholme Village Hall